

## Application Process 2023

### 2023 Courses.

- If due to matters beyond our control 2023 courses are cancelled or numbers restricted, we will refund deposit and other fees paid less €20 administration fee. You will appreciate that Coláiste Árainn Mhóir is committed to ensuring the safety of all its students and staff and any further measures implemented will be in accordance with public health guidelines at that time.
- Coláiste Árainn Mhóir is committed to ensuring the safety of all its students and staff at all times, therefore Coláiste Árainn Mhóir reserves the right to cancel courses in the interests of health and safety of students, staff and island community.

### Application Process

Please read Terms and Conditions, College Rules and Code of Conduct carefully before completing and signing application form.

- Application forms, college rules and Terms and Conditions can be downloaded from the college website [www.colaisteam.com/tandc](http://www.colaisteam.com/tandc)
- Please read college rules with the student, before he/she signs the application form. These signatures are necessary to process the application.
- Email address for one parent is essential. Please complete application form ensuring that parent's email address is clearly written. Incomplete and illegible forms may not be processed.
- Please ensure that 15 is signed by parent/ guardian and student denoting acceptance of rules and terms and conditions.
- Please forward completed application form with a deposit of €200 (non-refundable if place offered and accepted) to Coláiste Árainn Mhóir, 84 Ennafort Park, Raheny, BÁC 5, D05AV91.
- Payment can be made by cheque, cash, postal order, bank draft or bank transfer to Coláiste Árainn Mhóir).  
Application forms can be posted or hand delivered to the address above or emailed with bank transfer to [colaisteam@gmail.com](mailto:colaisteam@gmail.com).

**Account Transfer Payment Details: Please reference student's name with transfer**

Account Name: Coláiste Árainn Mhóir

BIC: IPBSIE2D IBAN: IE78IPBS99064128571422

Please include a copy of bank transfer confirmation with application form.

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- Emailed applications will be accepted on receipt of deposit.
- If application is being delivered by hand, please place in the box which will be situated in the porch.
- Coláiste Árainn Mhóir will contact you within 14 days of receipt of application forms. Please allow this time as we can receive a large volume of applications especially when registration opens. Submitting an application form does not guarantee a place on the course.
- Places are allocated on a first in basis for pre junior certificate students within the confines of ensuring a balanced spread of each year group, school and gender. In the case of pre leaving certificate students, preference will be given to those students who have attended our courses previously and are then allocated taking gender, school and year group balance into consideration.
- Coláiste Árainn Mhóir reserves the right to refuse admission to a student if there is reason to believe that he/she would not benefit from the course, or for reasons of health and safety.